

**TOWN OF NORTH EAST
TOWN BOARD
REORGANIZATIONAL MEETING
JANUARY 2, 2019**

Members Present:

Supervisor George Kaye
Councilman Ralph Fedele
Councilman John Merwin
Councilman Chris Kennan
Councilman John Midwood

Members Absent:

Call to Order:

Supervisor Kaye called the meeting to order at 5:00 P.M. with the Pledge of Allegiance.

Acceptance of Agenda:

On a motion by Councilman Merwin, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood)
NAYS - 0

RESOLVED, to accept the agenda

Supervisor's Welcome:

Supervisor Kaye welcomed everyone to the meeting.

Supervisor Kaye stated that there are several issues and projects to address in the New Year. Moving forward with the construction of phase one of the Highway Garage in the spring of this year, Completion of the update of the Comprehensive Plan in the 1st or 2nd quarter of this year, once that is completed start the review and revision of the updating the zoning code and subdivision regulations. Implementation of the climate smart projects, continue to search for further ways to be a climate smart community. The weed harvester for Rudd Pond. Completion of the culvert work started on Mill Road in the fall of last year as the weather has delayed the completion of this project. Continue to work on the good relations that we currently have with the Village of Millerton and continue to look for shared services grants and funding.

Appointment of Deputy Supervisor by Supervisor:

On a motion by Councilman Fedele, seconded by Councilman Kennan the following was

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to approve the appointment of Councilman John Merwin as Deputy Supervisor of the Town of North East

Designate Regular Meeting Times and Place:

On a motion by Councilman Midwood, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to hold the monthly Business Meeting on the second Thursday of each month at the Town Hall at 7:00 P.M.

Designation of Official Depository:

On a motion by Councilman J. Merwin, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Salisbury Bank and Trust as the Town's official depository.

Designation of Official Newspapers:

On a motion by Councilman Fedele, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint the Millerton News as the Town's official newspaper, and The Poughkeepsie Journal as an alternative.

Appointment of Legal Counsel:

On a motion by Councilman Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES – 5 (Kaye, Merwin, Midwood, Fedele, Kennan)
NAYS - 0

RESOLVED, to appoint Warren Replansky as Attorney for the Town, and to authorize the Supervisor to secure services

Appointment of Engineering Services:

To be determined at a later date

Appointment of Accounting Services:

On a motion by Councilman Kennan, seconded by Councilman Fedele the following was:

ADOPTED - ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint the firm of Sickler, Torcia, Allen and Churchill as accountant for the Town of North East, and authorize the Supervisor to secure services.

Resolution to authorize the Supervisor to Appoint Bookkeeper:

On a motion by Councilman Fedele, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Lorna Sherman Bookkeeper, for the Town of North East.

Resolution to authorize the Supervisor to appoint a Budget Officer:

On a motion by Councilman Merwin, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Lorna Sherman, as Budget Officer for the Town of North East.

Appointment of Assessor's Aid:

On a motion by Councilman Midwood, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Donna Morrison as Assessor's Aide

Appointment of Real Property Data Lister:

On a motion by Councilman Kennan, seconded by Councilman Midwood the following was:

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ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint John Lloyd Real Property Data Lister.

Appointment of Secretary to Planning Board:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Debra Phillips as Secretary to the Planning Board.

Appointment of Secretary to the Building Department:

To Be Determined at a later date as we are currently conducting interviews.

Appointment of Secretary to Zoning Board of Appeals:

On a motion by Councilman Kennan, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Gail Wheeler as Secretary to the Zoning Board of Appeals

Appointment of Clerk to the Justices:

On a motion by Councilman Kennan, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Dorene Morrison as Clerk to the Justices

Appointment of Building Inspector/Code Enforcement Officers:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Kenneth McLaughlin as Building Inspector/Code Enforcement Officer for Administrative and Zoning matters

Appointment of Deputy Building Inspector/Code Enforcement Officer:

On a motion by Councilman Fedele, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Michael Segelken Deputy Building Inspector/Code Enforcement Officer for Building/Fire Inspection and Field Work.

Appointment of Deputy Town Clerk:

Town Clerk Lisa Cope appointed Gail Wheeler as Deputy Town Clerk for office assistance the Board did the following:

On a motion by Councilman Fedele, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Gail Wheeler, Deputy Town Clerk

Appointment of Registrar of Vital Statistics:

On a motion by Councilman Midwood, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Lisa Cope, as Registrar of Vital Statistics.

Registrar's Appointment of Deputy Registrar:

On a motion by Councilman Kennan, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to approve the Registrar's appointment of Gail Wheeler, as Deputy Registrar of Vital Statistics.

Resolution designating the Town Clerk as the Records Management Officer:

On a motion by Councilman Fedele, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Lisa Cope, Records Management Officer.

Resolution to adopt the Records Retention and Disposition Schedule MU-1:

On a motion by Councilman Merwin, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to adopt the MU-1 Records Retention and Disposition Schedule Pursuant to Article 57-A of the Arts and Cultural Affairs Law.

Appointment of Data Clerk:

To be determined at a later date.

Appointment of Scan Clerk:

On a motion by Councilman Fedele, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Gail Wheeler as Scan Clerk

Zoning Board Appointments:

On a motion made by Councilman Midwood, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Julie Schroeder to a term ending 12/31/2023.

On a motion by Councilman Fedele, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Julie Schroeder as Chairman and Edith Greenwood as Vice Chairman of the Zoning Board of Appeals.

Planning Board Appointments:

On a motion by Councilman Merwin, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Dale Culver as Chairman of the Planning Board

On a motion by Councilman Kennan, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Daniel Sternberg to a term ending 12/31/2025

Ethics Committee Appointments:

On a motion by Councilman Merwin, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint David Shufelt to the Ethics Committee for a term ending December 31, 2023

Appointment of MEO Foreman:

On a motion by Councilman Kennan, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Ray Kilmer MEO Foreman

Appointment of Highway Assistant Foreman:

On a motion by Councilman Kennan, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Shawn Morrison Highway Assistant Foreman

Appointment of Dog Control Officer:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Richard Prentice Jr as Dog Control Officer.

Appointment of Town Board Members to Committees:

On a motion by Councilman Fedele, seconded by Councilman Kennan the following was:

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ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to adopt the Town of North East Town Board Committees for 2019.

Resolution to fix the salaries of all Elected and Appointed Officers and establish the wage rate for all other Personnel:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to adopt the 2019 schedule of salaries and wages

Authorize the Town Clerk to open competitive bids on public works or purchase contracts required to be advertised.

On a motion by Councilman Fedele, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to authorize the Town Clerk to open competitive bids on public works or purchase contracts required to be advertised

Establish mileage for Code Enforcement Officers, Dog Control Officer, Assessor and Real Property Data Lister for Town Business within the Town, and for all other officers and employees for Town business outside the Town:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to establish the mileage rate at \$.58 per mile

Appointment of Emergency Interim Successors by Supervisor:

On a motion by Councilman Kennan, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Fedele, Kennan, Midwood)
NAYS - 0

RESOLVED, to appoint Emergency Interim Successors in the Following manner:

John Merwin - 1st
John Midwood- 2nd
Ralph Fedele- 3rd

Authorization for appointed and elected officials to attend the Association of Towns Annual Meeting in New York City, February 17-20, 2019:

On a motion by Councilman Kennan, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to authorize appointed and elected officials to attend the Association of Towns Annual Meeting in New York City, on February 17-20, 2019

Designation of Delegate to Annual Meeting of the NYS Association of Towns:

On a motion by Councilman Midwood, seconded by Councilman Fedele the following was:

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ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to designate Supervisor Kaye as a delegate to the Annual Meeting of the New York State Association of Towns.

Adopting of the Town of North East Board Meetings: Rule of Procedure for 2019:

On a motion by Councilman Midwood, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to adopt the Town of North East Rules of Procedure

Adjournment:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to adjourn the meeting, the meeting adjourned at 5:25 P.M.

Respectfully Submitted,

Lisa Cope
Town Clerk

Approved: January 10, 2019