

**TOWN OF NORTH EAST
TOWN BOARD
REORGANIZATIONAL MEETING
JANUARY 2, 2018**

Members Present:

Supervisor George Kaye
Councilman Ralph Fedele
Councilman John Merwin
Councilman Chris Kennan
Councilman John Midwood

Members Absent:

Call to Order:

Supervisor Kaye called the meeting to order at 3:00 P.M. with the Pledge of Allegiance.

Acceptance of Agenda:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood)
NAYS - 0

RESOLVED, to accept the agenda

Supervisor's Welcome:

Supervisor Kaye welcomed everyone to the meeting.

Supervisor Kaye thanked the outgoing Board members for their service and wished them well.

Supervisor Kaye acknowledged and welcomed the new members to the Board.

Supervisor Kaye stated that there are several issues and projects to address in the new year. One, being moving forward with the planning and systematic way of the construction of the new highway garage. Secondly, the Town needs to continue to work on a regional approach with the County and neighboring communities on ambulance needs while continuing to provide high quality timely care for the communities at reasonable costs. Thirdly, the Town must continue to provide the necessary support to the Comprehensive Plan Update Committee in their efforts to update our current plan which will guide our Town and Village development in the future. Once this updated plan is in place the Town must immediately move into updating the Zoning codes to reflect the guidelines as they are set forth in the Comprehensive Plan.

Supervisor Kaye further stated that the Town must enact the Zoning codes currently being worked on in committee for solar, signage and wind power.

Supervisor Kaye stated that the Town must also continue to work on keeping the taxes as low as possible while still providing Town citizens with the services needed. The Town will continue to keep communications open and work closely with the Village on shared services and seeking grants on all issues of joint concern. The Town will also reach out to other municipalities to see how we can work jointly with them.

Appointment of Deputy Supervisor by Supervisor:

On a motion by Councilman Fedele, seconded by Councilman Kennan the following was

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to approve the appointment of Councilman John Merwin as Deputy Supervisor of the Town of North East

Designate Regular Meeting Times and Place:

On a motion by Councilman Midwood, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to hold the monthly Business Meeting on the second Thursday of each month at the Town Hall at 7:00 P.M.

Designation of Official Depository:

On a motion by Councilman J. Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Salisbury Bank and Trust as the Town's official depository.

Designation of Official Newspapers:

On a motion by Councilman Midwood, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint the Millerton News as the Town's official newspaper, and The Poughkeepsie Journal as an alternative.

Appointment of Legal Counsel:

Councilman Fedele stated that the fact that new Board members who have never had experience on this Board have to make a determination at this early stage on legal council is difficult. He stated that he has had experience working with Mr. Replansky and that right now the Assessor has changed its council as has the Planning Board.

Councilman Fedele continued that he would like to give his conditional approval to Mr. Replansky so he can check other attorneys in the area that have experience dealing with Town issues to see whether he would be able to support someone other than Mr. Replansky.

Councilman Fedele stated that he was at the last meeting with Mr. Replansky and he was impressed with Mr. Replansky's determination with regard to the Mavis/Duncan Donuts application

Councilman Fedele gave his approval with reservations.

Councilman Merwin stated that this appointment can be revisited at the reorganizational meeting in 2019.

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES – 3 (Kaye, Merwin, Midwood)
CONDITIONAL AYES 1 (Fedele)
ABSTAINED 1 (Kennan)
NAYS - 0

RESOLVED, to appoint Warren Replansky as Attorney for the Town, and to authorize the Supervisor to secure services.

Appointment of Engineering Services:

Councilman Kennan asked that the engineer be mindful of the cost associated with the highway garage and that the board should get a second opinion on the cost.

On a motion by Supervisor Merwin, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint the firm of Morris Associates for engineering services for the Town of North East and to authorize the Supervisor to secure services.

Appointment of Accounting Services:

On a motion by Councilman Midwood, seconded by Councilman Fedele the following was:

ADOPTED - ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint the firm of Sickler, Torcia, Allen and Churchill as accountant for the Town of North East, and authorize the Supervisor to secure services.

Resolution to authorize the Supervisor to Appoint Bookkeeper:

On a motion by Councilman Fedele, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Lorna Sherman Bookkeeper, for the Town of North East.

Resolution to authorize the Supervisor to appoint a Budget Officer:

On a motion by Councilman Fedele, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Lorna Sherman, as Budget Officer for the Town of North East.

Appointment of Assessor's Aid:

On a motion by Councilman Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Donna Morrison as Assessor's Aide

Appointment of Real Property Data Lister:

On a motion by Councilman Merwin, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint John Lloyd Real Property Data Lister.

Appointment of Secretary to Planning Board:

On a motion by Councilman Midwood, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Claudia Stevens as Secretary to the Planning Board.

Appointment of Secretary to the Building Department:

On a motion by Councilman Midwood, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Claudia Stevens as Secretary to the Building Department.

Appointment of Secretary to Zoning Board of Appeals:

On a motion by Councilman Fedele, seconded by Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Sarah Cottell as Secretary to the Zoning Board of Appeals

Appointment of Clerk to the Justices:

On a motion by Councilman Fedele, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Dorene Morrison as Clerk to the Justices

Appointment of Building Inspector/Code Enforcement Officers:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Kenneth McLaughlin as Building Inspector/Code Enforcement Officer for Administrative and Zoning matters.

Appointment of Deputy Building Inspector/Code Enforcement Officer:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Michael Segelken Deputy Building Inspector/Code Enforcement Officer for Building/Fire Inspection and Field Work.

Appointment of Deputy Town Clerk:

Town Clerk Lisa Cope appointed Michelle Lull as Deputy Town Clerk for office assistance the Board did the following:

On a motion by Councilman Fedele, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Michelle Lull, Deputy Town Clerk.

Appointment of Registrar of Vital Statistics:

On a motion by Councilman Fedele, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Lisa Cope, as Registrar of Vital Statistics.

Registrar's Appointment of Deputy Registrar:

On a motion by Councilman Midwood, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to approve the Registrar's appointment of Michelle Lull, as Deputy Registrar of Vital Statistics.

Resolution designating the Town Clerk as the Records Management Officer:

On a motion by Councilman Midwood, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Lisa Cope, Records Management Officer.

Resolution to adopt the Records Retention and Disposition Schedule MU-1:

On a motion by Councilman Fedele, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to adopt the MU-1 Records Retention and Disposition Schedule Pursuant to Article 57-A of the Arts and Cultural Affairs Law.

Appointment of Data Clerk:

On a motion by Councilman Kennan, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Sarah Cottell as Data Clerk.

Appointment of Scan Clerk:

On a motion by Councilman Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Sarah Cottell as Scan Clerk.

Zoning Board Appointments:

On a motion made by Councilman Fedele, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Jon Arnason to a term ending 12/31/2022.

On a motion by Councilman Kennan, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Julie Schroeder as Chairman and Edith Greenwood as Vice Chairman of the Zoning Board of Appeals.

Planning Board Appointments:

On a motion by Councilman Fedele, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Dale Culver as Chairman of the Planning Board .

On a motion by Councilman Fedele, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Charles Barrett to a term ending 12/31/2024.

Ethics Committee Appointments:

On a motion by Councilman Fedele, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Julian Strauss to the Ethics Committee for a term ending December 31, 2022.

Town Highway Supervisor Appointment

On a motion by Councilman Merwin, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Robert Stevens as Highway Superintendent to a term ending 12/31/2019

Appointment of MEO Foreman:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Ray Kilmer MEO Foreman.

Appointment of Highway Assistant Foreman:

On a motion by Councilman Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Shawn Morrison Highway Assistant Foreman.

Appointment of Dog Control Officer:

On a motion by Councilman Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to appoint Richard Prentice Jr as Dog Control Officer.

Appointment of Town Board Members to Committees:

On a motion by Councilman Fedele, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to adopt the Town of North East Town Board Committees for 2018.

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Resolution to fix the salaries of all Elected and Appointed Officers and establish the wage rate for all other Personnel:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to adopt the 2018 schedule of salaries and wages.

Authorize the Town Clerk to open competitive bids on public works or purchase contracts required to be advertised.

On a motion by Councilman Kennan, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to authorize the Town Clerk to open competitive bids on public works or purchase contracts required to be advertised.

Establish mileage for Code Enforcement Officers, Dog Control Officer, Assessor and Real Property Data Lister for Town Business within the Town, and for all other officers and employees for Town business outside the Town:

On a motion by Councilman Fedele, seconded by Councilman Kennan the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to establish the mileage rate at \$.545

Appointment of Emergency Interim Successors by Supervisor:

On a motion by Councilman Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, S. Merwin)
NAYS - 0

RESOLVED, to appoint Emergency Interim Successors in the Following manner:

John Merwin - 1st
John Midwood- 2nd
Ralph Fedele- 3rd

Authorization for appointed and elected officials to attend the Association of Towns Annual Meeting in New York City, February 18-21, 2018:

On a motion by Councilman Midwood, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to authorize appointed and elected officials to attend the Association of Towns Annual Meeting in New York City, on February 18-21, 2018.

Designation of Delegate to Annual Meeting of the NYS Association of Towns:

On a motion by Councilman Kennan, seconded by Councilman Merwin the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to designate Supervisor Kaye as a delegate to the Annual Meeting of the New York State Association of Towns.

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Adopting of the Town of North East Board Meetings: Rule of Procedure for 2018:

On a motion by Councilman Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to adopt the Town of North East Rules of Procedure.

Adjournment:

On a motion by Councilman Merwin, seconded by Councilman Fedele the following was:

ADOPTED - AYES - 5 (Kaye, Merwin, Kennan, Midwood, Fedele)
NAYS - 0

RESOLVED, to adjourn the meeting, the meeting adjourned at 3:42 P.M.

Respectfully Submitted,

Lisa Cope
Town Clerk

Approved: January 11, 2018