

**TOWN OF NORTH EAST
TOWN BOARD
REORGANIZATIONAL MEETING
JANUARY 4, 2016**

Members Present:

Supervisor George Kaye
Councilman James Campbell
Councilman John Merwin
Councilman John Midwood

Members Absent:

Steven Merwin

Call to Order:

Supervisor Kaye called the meeting to order at 5:30 P.M. with the Pledge of Allegiance.

Acceptance of Agenda:

On a motion by Councilman Campbell, seconded by Councilman Kaye the following was

ADOPTED - AYES - 4 (Kaye, Campbell, Midwood, Merwin)
NAYS - 0

RESOLVED, to accept the agenda

Supervisor's Welcome:

Supervisor Kaye welcomed everyone to the meeting. A small audience was gathered. He also acknowledged new town councilman John Midwood and John Merwin who is now a councilman. Supervisor Kaye explained that one of the reasons that he ran for office in the supervisor role was that there were still some projects that he and the board would like to accomplish. He said that he would like to move forward with the issues that needed to be addressed such as the Town Highway Garage and updating our zoning code.

Appointment of Deputy Supervisor by Supervisor:

On a motion by Councilman Campbell, seconded by Councilman Midwood the following was

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to approve the appointment of John Merwin as Deputy Supervisor of the Town of North East

Designate Regular Meeting Times and Place:

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On a motion by Councilman J. Merwin, seconded by Councilman Campbell the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to hold the monthly Business Meeting on the second Thursday of each month at the Town Hall at 7:00 P.M.

Designation of Official Depository:

On a motion by Councilman Midwood, seconded by Councilman Campbell the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Salisbury Bank and Trust as the Town's official depository

Designation of Official Newspapers:

On a motion by Councilman J. Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint the Millerton News as the Town's official newspaper, and The Poughkeepsie Journal as an alternative

Appointment of Legal Counsel:

On a motion by Councilman J. Merwin, seconded by Councilman Campbell the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Warren Replansky as Attorney for the Town, and to authorize the Supervisor to secure services

Appointment of Engineering Services:

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On a motion by Councilman Campbell, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint the firm of Morris Associates for engineering services for the Town of North East and to authorize the Supervisor to secure services

Appointment of Accounting Services:

On a motion by Councilman J. Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint the firm of Sickler, Torcia, Allen and Churchill as accountant for the Town of North East, and authorize the Supervisor to secure services.

Resolution to authorize the Supervisor to Appoint Bookkeeper:

On a motion by Councilman Campbell, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Lorna Sherman Bookkeeper, for the Town of North East

Resolution to authorize the Supervisor to appoint a Budget Officer:

On a motion by Councilman J. Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES -4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Lorna Sherman, as Budget Officer for the Town of North East

Appointment of Assessor's Aid:

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On a motion by Councilman Midwood, seconded by Councilman Campbell the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Donna Morrison as Assessor's Aide

Appointment of Real Property Data Lister:

On a motion by Councilman J. Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint John Lloyd Real Property Data Lister

Appointment of Secretary to Planning and Zoning Boards:

On a motion by Councilman Midwood, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Claudia Stevens as Secretary to the Planning and Zoning Boards

Appointment of Secretary to the Building Department:

On a motion by Councilman Campbell, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Claudia Stevens as Secretary to the Building Department

Appointment of Clerk to the Justices:

On a motion by Councilman J. Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood,)

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NAYS - 0

RESOLVED, to appoint Dorene Morrison as Clerk to the Justices

Appointment of Building Inspector/Code Enforcement Officers:

On a motion by Councilman Campbell, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Kenneth McLaughlin as Building Inspector/Code Enforcement Officer for Administrative and Zoning matters.

Appointment of Deputy Building Inspector/Code Enforcement Officer:

On a motion by Councilman Midwood, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Michael Segelken Deputy Building Inspector/Code Enforcement Officer for Building/Fire Inspection and Field Work

Appointment of Deputy Town Clerk:

Town Clerk Lisa Cope appointed Ellen Owens as Deputy Town Clerk for office assistance the Board did the following:

On a motion by Councilman J. Merwin, seconded by Councilman Campbell the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Ellen Owens, Deputy Town Clerk for office assistance

Appointment of Registrar of Vital Statistics:

On a motion by Councilman Midwood, seconded by Councilman J. Merwin the following was:

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ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Lisa Cope, as Registrar of Vital Statistics

Registrar's Appointment of Deputy Registrar:

On a motion by Councilman Midwood, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to approve the Registrar's appointment of Ellen Owens, as Deputy Registrar of Vital Statistics

Resolution designating the Town Clerk as the Records Management Officer:

On a motion by Councilman J. Merwin, seconded by Councilman Campbell the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood,
NAYS - 0

RESOLVED, to appoint Lisa Cope, Records Management Officer.

Resolution to adopt the Records Retention and Disposition Schedule MU-1:

On a motion by Councilman Midwood, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to adopt the MU-1 Records Retention and Disposition Schedule Pursuant to Article 57-A of the Arts and Cultural Affairs Law

Zoning Board Appointments:

On a motion by Councilman J. Merwin, seconded by Councilman Campbell the following was:

APPROVED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)

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NAYS - 0

RESOLVED, to appoint Julie Schroeder and Edith Greenwood as Co-Chairpersons of the Zoning Board of Appeals

On a motion by Councilman J. Merwin, seconded by Councilman Campbell, the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Patricia Lynch-VandeBogart as a member of the Zoning Board of Appeals for a term ending December 31, 2020

Planning Board Appointments:

On a motion by Councilman Midwood, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Evelyn Garzetta to the Planning Board for a term ending December 31, 2022

On a motion by Councilman Midwood, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Dale Culver as Chairman of the Planning Board

Ethics Committee Appointments:

On a motion by Councilman Campbell, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

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RESOLVED, to appoint Michele Haab to the Ethics Committee for a term ending December 31, 2020

Appointment of Highway Superintendent:

On a motion by Councilman J. Merwin, seconded by Councilman Midwood the following as:

ADOPTED- AYES-4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS-0

RESOLVED, to appoint Robert Stevens Highway Superintendent with a term that ends on December 31, 2017

Appointment of MEO Foreman:

On a motion by Councilman Campbell, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Ray Kilmer MEO Foreman.

Appointment of Highway Assistant Foreman:

On a motion by Councilman J. Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to appoint Shawn Morrison Highway Assistant Foreman.

Appointment of Dog Control Officer:

On a motion by Councilman Midwood, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to temporarily appoint James Reilly as Dog Control Officer.

Resolution to fix the salaries of all Elected and Appointed Officers and establish the wage rate for all other Personnel:

On a motion by Councilman J. Merwin, seconded by Councilman Campbell the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to adopt the 2016 schedule of salaries and wages.

Authorize the Town Clerk to open competitive bids on public works or purchase contracts required to be advertised.

On a motion by Councilman Campbell, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to authorize the Town Clerk to open competitive bids on public works or purchase contracts required to be advertised.

Establish mileage for Code Enforcement Officers, Dog Control Officer, Assessor and Real Property Data Lister for Town Business within the Town, and for all other officers and employees for Town business outside the Town:

On a motion by Councilman Midwood, seconded by Councilman Campbell the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to establish the mileage rate at \$.54.

Appointment of Emergency Interim Successors by Supervisor:

On a motion by Councilman Campbell, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

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RESOLVED, to appoint Emergency Interim Successors in the Following manner:

John Merwin - 1st
Steven Merwin- 2nd
James Campbell -3rd

Authorization for appointed and elected officials to attend the Association of Towns Annual Meeting in New York City, February 14-17, 2016:

On a motion by Councilman Midwood, seconded by Councilman J. Merwin the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to authorize appointed and elected officials to attend the Association of Towns Annual Meeting in New York City, on February 14-17, 2016.

Designation of Delegate to Annual Meeting of the NYS Association of Towns:

On a motion by Councilman J. Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to designate Supervisor Kaye delegate to the Annual Meeting of the New York State Association of Towns

Adopting of the Town of North East Board Meetings: Rule of Procedure for 2016:

On a motion by Councilman J. Merwin, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to adopt the Town of North East Rules of Procedure

Adopting of Town of North East Town Board Committees 2016

On a motion by Councilman J. Merwin, seconded by Councilman Campbell the following was:

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ADOPTED- AYES - 4(Kaye, J. Merwin, Campbell, Midwood)
NAYS- 0

RESOLVED, to adopt the Town of North East Town Board Committees for 2016

Adjournment:

On a motion by Councilman Campbell, seconded by Councilman Midwood the following was:

ADOPTED - AYES - 4 (Kaye, J. Merwin, Campbell, Midwood)
NAYS - 0

RESOLVED, to adjourn the meeting, the meeting adjourned at 6:01 P.M.

Respectfully Submitted,

Lisa Cope
Town Clerk

Approved: January 14, 2016