

Town of North East

Millerton, New York

Town Board

Agenda

Organizational Meeting for the Year 2013

Wednesday, January 2, 2013, 5:00 P.M. , Town Hall

- 1. Call to Order**
- 2. Acceptance of agenda**
- 3. Supervisor's Welcome**
- 4. Appointment of Deputy Supervisor by Supervisor**
- 5. Designate regular meeting times and place**
 - Set monthly business meeting**
 - Adoption of official meeting schedule**
- 6. Designation of official depositories**
- 7. Designation of official newspapers**
- 8. Appointment of legal counsel**
 - Appoint Attorney for the Town**
 - Authorize Supervisor to secure services**
- 9. Appointment for engineering services**
 - Appointment for engineering services**
 - Authorize Supervisor to secure services**
- 10. Appointment of accounting services**
 - Appointment of accounting services provider**
 - Authorize Supervisor to secure services.**

11. **Resolution to authorize Supervisor to appoint a Bookkeeper**
-Appointment by Supervisor
12. **Resolution to authorize Supervisor to appoint a Budget Officer**
-Appointment by Supervisor
13. **Appointment of Assessor's Aide**
14. **Appointment of Real Property Data Lister**
15. **Appointment of Secretary to Planning & Zoning Boards**
16. **Appointment of Secretary to Building Department**
17. **Appointment of Clerk to the Justices**
18. **Appointment of Building Inspector/Code Enforcement Officers**
-Appointment of Building Inspector/CEO
for administrative and zoning matters
-Appointment of Deputy Building Inspector/CEO
for building/fire inspections and field work
19. **Appointment of Deputy Town Clerks**
-Deputy Town Clerk #1 (for taxes)
-Deputy Town Clerk #2 (for office assistance)
20. **Appointment of Registrars of Vital Statistics**
-Appointment of Registrar of Vital Statistics
-Registrar's appointment of Deputy Registrar
21. **Zoning Board Appointments**
-Appointment of Julie Schroeder as Chairperson
-Appointment of Jon Arnason for a term ending December 31, 2017
22. **Planning Board Appointments**
-Appointment of Dale Culver for a term ending December 31, 2019
-Appointment of Dale Culver as Chairman
23. **Ethics Committee Appointments**
-Appointment of Dr. Julian Strauss for a term ending December 31, 2017.

24. **Agricultural Board Apoinment**
-Appointment of Petrina Lopane for a term ending December 31, 2015
25. **Appointment of Highway MEO Foreman**
-Appointment of Highway Assistant Foreman
26. **Appointment of Dog Control Officer**
27. **Resolution to fix the salaries of all elected and appointed officers,**
and establish the wage rates for all other personnel.
28. **Authorize the Town Clerk to open competitive bids on public works or**
purchase contracts as required to be advertised.
29. **Establish mileage rates for Code Enforcement Officers, Dog Control Officer,**
Assessor and Real Property Data Lister for town business within the town,
and for all officers or employees for town business outside the town.
30. **Appointment of Emergency Interim Successors by Supervisor.**
31. **Authorization for appointed and elected officials to attend the NYS**
Association of Towns Annual Meeting in New York City, February 17, 2013.
32. **Designation of Delegate to Annual Meeting of the NYS Association of Towns**
33. **Adoption of The North East Town Board Meetings: Rules of Procedure**
for 2013.

Town Board Committees 2013

Emergency Services	Jim Campbell & John Merwin
Highway	Steven Merwin & George Kaye
Recreation	Steven Merwin & Jim Campbell
Personnel Buildings, Grounds, & Facilities	Ralph Fedele & George Kaye Jim Campbell & John Merwin
Budget	George Kaye & Ralph Fedele
Web site	Ralph Fedele & John Merwin
Cemetery	Steven Merwin & John Merwin
Zoning Review Committee	John Merwin & George Kaye
MES	George Kaye & Ralph Fedele
AHMP	Steven Merwin & Jim Campbell

ADDENDUM - January 2, 2013

Town Clerk	\$26,020 yearly
Town Justices (2, each)	\$12,925 yearly
Councilpersons (4, each)	\$5,100 yearly
Supervisor	\$22,400.00 yearly
Superintendent of Highways	\$49,165.00 yearly
Sole Assessor	\$26,010 yearly
Assessor's Aide	\$14,185 yearly
Code Enforcement Officer (A)	\$10,145 yearly
Dog Control Officer	\$3,265 yearly
Budget Officer	\$6,345 yearly
Registrar of Vital Statistics	\$470 yearly
Clerk to the Justices	\$346.60/wk
Code Enforcement Officer (B)	\$223.15/wk
Deputy Town Clerk (1)	\$14.60/hr
Deputy Town Clerk (2)	\$13.35/hr
Real Property Data Lister	\$16.75/hr
Secretary to Planning Board and to Zoning Board of Appeals	\$14.40/hr
Secretary to Building & Zoning	\$14.40/hr
Bookkeeper to Supervisor	\$19.60/hr
Motor Equipment Operators	\$17.90/hr
MEO Foreman	\$18.40/hr
MEO Assistant Foreman	\$18.40/hr
Laborers, Temporary	\$12.25/hr
Housekeeper (Cleaner)	\$13.40/hr
Laborer (Carpentry)	\$15.60/h4